

**Receptionist - high secure
services**

Louise applies for a position as a receptionist at Broadmoor Hospital. The role will involve processing the necessary paperwork required to authorise patient visits and access to the hospital premises, greeting and signing visitors in/out. This may include arranging or conducting security searches of visitors and their personal belongings when they enter the hospital premises. Reception staff will need to work closely with ward staff and clinical teams to ensure visitors follow the correct protocols during their stay.

Eligibility

In this example, Melissa is carrying out duties in high secure service as defined by the National Health Service Act 2006. This relates to the provision of health care, treatment or therapy which is provided in a high secure environment that is intended to ensure the safety of the patient and/or the public, where they pose an immediate grave danger to themselves or others.

This can be in a dedicated high secure hospital (in England there are three such hospitals, Rampton, Ashworth or Broadmoor) or, a dedicated unit within a mental health hospital, providing treatment to adult men and women who have been diagnosed with a mental illness, personality disorder, learning disability or psychopathic disorder under the Mental Health Act.

In this type of setting, employers will need to consider a wider range of roles against eligibility for an **enhanced check without barred list information**.

This may include non-clinical roles where they have access and interaction with patients as part of their normal duties such as medical secretaries/ward clerks, volunteers, cleaners/domestic services, contractors and other non-clinical roles such as key holders who will have access and responsibility for locking/unlocking areas where patients are located.